



POSITION DESCRIPTION

Position: WAH Records Label Manager – Casual or Part Time 0.4 EFT
Reports to: Executive Director
Date: March 2024

Wild At Heart

Wild At Heart is a driving force for people who experience injustice and exclusion to tell their stories through original music and lead change for equitable access in culture and society.

Wild At Heart supports a vibrant community of around 100 artists from across Victoria who live with visible and invisible disability, mental illness, neuro and gender diversity and disadvantage.

Wild At Heart provides professional mentoring, workshops and training, access to recording and performing opportunities in the music industry and music community. Artists range from emerging through to independent songwriters releasing their music and seeking to work in the music industry.

We run an independent disability and artist led record label to release and promote WAH's artists original releases. You can find our work on the website, Spotify, Bandcamp etc.

WAH Records Label Manager Role

The label manager will work directly with artists to finalise their recordings, and to support and resource them in releasing their recorded music. This includes creating and tracking release budgets for individual projects, promoting and distributing artists' recorded music through operating our independent record label Wild At Heart Records. The manager will identify suitable mentors and collaborators to work with Artists on key aspects of release projects such as making music videos, publicity, graphic design and copywriting.

The manager will work in ways to empower and transfer skills and knowledge to artists throughout the release process to promote career independence. They will work to build on networks, collaborations and partnerships within the music industry to promote and advocate for artists and their equitable access to opportunities. They will also create and manage relationships with a wide range of stakeholders including participants, partners, funders, music industry and media industry, referral organisations, local and state governments, contractors and employees

Employment Basis

The position is offered as a casual or part time position on a 0.4 EFT basis. Flexible work hours can be negotiated.

**Pay Rate**

The pay rate and benefits for the position are tied to the Social, Community, Home Care and Disability Services Industry Award 2010. Classification level and paypoint to be determined based on skills and experience.

Location

The position will be based at Wild At Heart's North Melbourne office. Working from home arrangements can be negotiated.

Key Selection Criteria*Highly desirable*

1. Lived experience of disability, mental illness, neuro and/or gender diversity

Essential

1. Experience working in the release, distribution and promotion of recorded music
2. Substantial music industry experience creating, managing, producing, releasing music and supporting artist development
3. Experience in working in disability rights and disability arts practice
4. Strong networks within the music industry, disability and mental health sectors, community arts, government and funding sectors
5. Professional administration and work management skills, including information technology skills, both independently and as a team contributor
6. Demonstrated successful grant writing experience
7. Professional level written, verbal and interpersonal communication skills across a wide range of stakeholders
8. Current Victorian Drivers Licence and own vehicle, First Aid qualifications, NDIS Worker Screening Check, Police Check and Working With Children Card

Desirable

1. Tertiary qualifications in music, music industry, disability rights and disability arts, community cultural development, arts management and related fields
2. Established songwriting, recording, release and performance experience

If you are passionate about creating opportunities for artists with disabilities to thrive in the music industry and possess the necessary skills and qualifications, we invite you to apply for this exciting and impactful role.

Employment is subject to evidence of work rights in Australia. A pre-employment medical check may be requested at Wild At Heart's discretion.